

# Job Hunting in Japan & Germany

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# When to start

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- After university: earliest 6 months prior to graduating  
(for example: apply in February, start in August <common month to start a new job>)
- Big companies have own hiring intervals/periods  
(e.g. Flight attendants around November and April)

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- 2 major kinds of job offers:
    - Advertised (newspaper, job hunting websites, ...)
    - Self-initiative (contact companies even if not advertised)
  - Generally done on one's own
  - Few consult support

# What makes a good application?

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- Professional, up-to-date picture
- Simple layout
- NO grammatical errors
- No repetitions
- Highlight important experiences, interests and (soft-)skills
- Stress what makes you look good but never (!) write anything untrue

# Contents of your application

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- Cover Letter (state the position you are applying for & your reason)
- C.V. (past school records, language skills, previous job experiences, job-related skills)
- Motivation Letter (what makes you suitable/ stand out)
- Sometimes also Certificate of good Conduct

# After applying

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- Depending on the company:
  - a test (manual or written)
  - or interview
- One-to-one interview is most common
- Important to talk freely and not in a Q&A manner

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- Either you get the job
  - Or you just try again !